

	MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES CHILD AND ADULT CARE FOOD PROGRAM  CHILD CARE CENTERS POLICY & PROCEDURE MANUAL	ISSUED  3/91	REVISED  1/16	CHAPTER  5	SECTION  5.5
CHAPTER Chapter 5. Requirements of Management – IC’s		SUBJECT Criteria for Claiming Meals			

Meals may be claimed for reimbursement if the following criteria are met:

- All required meal components in the minimum required amounts are served to the child for the meal claimed. A child must receive all components for a meal to be claimed except in those cases where a physician’s statement is on file verifying that a child cannot have a particular food for medical reasons. The medical statement must also list foods which can be substituted for the component or food item. See Chapter 7 for details on the meal pattern, and review the CACFP Recordkeeping Booklet for the Medical Food Substitution Record form.
- A maximum of two meals and one snack or one meal and two snacks can be claimed per child per day. A center may not claim three snacks per child per day.
- Claims for reimbursement can only be made for children who are enrolled at the center and in attendance at the meal. Meals claimed at any one time cannot exceed the authorized capacity of the center.
- Creditable foods must be served. Refer to the Creditable Foods Guide (<http://health.mo.gov/cacfp>) for details on those foods which can be used to meet the meal pattern requirements.